

Illuminating your path through the technology darkness.



HR can now provide employees with a single location to get answers: **Moonlight 365 HR Workflow Solution**

The screenshot shows a web application interface for an 'Internal Request Form'. At the top, there's a header with 'Power Apps | Internal Request Form' and a circuit-like background image. Below the header, a dark teal bar contains the title 'Internal Request Form' with a document icon. The main content area has a welcome message: 'Hello Keith Vallely Demo Machine! Welcome to Moonlight 365's Internal Request Form. Please select a Request Type and fill out the questions with the appropriate information to submit. Note that the form is dynamic and questions will change based on your previous selection'. The form itself has two main sections: 'Which department do you need assistance from?' with a dropdown menu showing 'HR', and 'What do you need assistance with?' with a dropdown menu showing 'Select Request Type'. Below this, a list of request types is visible: 'Employee Information Update', 'IT Equipment Request', 'Time Off/Leave Request', 'Training/Professional Development Request', and 'General HR Inquiry'. At the bottom, there's an 'Attachments' section with the text 'There is nothing attached.' and an 'Attach file' button. Finally, there are 'Submit' and 'Cancel' buttons at the very bottom.

- ✓ Microsoft Power App
- ✓ Windows & Mac
- ✓ M365 & SharePoint Secure
- ✓ Intuitive and Easy-to-Use

Human Resources Request - Home Page

The Human Resources Department's biggest challenge is employee requests. A nearly never ending stream of department resources are spent responding to countless employee requests, where even identical types of requests can arrive in the HR Department in several different ways, with different formats. It is also very common for multiple kinds of requests which require different HR resources to be requested in a single email. Want to end the chaos? Take the first step and let's build an easy to use, secure, internal web page that nearly every type of request can be sent to HR, in a clear, concise, consistent way. Want even more? Let's take that request and make the process of completing (and responding back to the requester) easy, through a dashboard that provides a simple way for the HR pro to see all outstanding requests, and complete them easily. Once implemented HR requests will be tracked, recorded, and actionable.

Microsoft In-Tenant Request Form:

- Confidential and Secure
- 100% Customizable for HR tasks
- Easy Change Intake Form
- Connect to nearly an HR Database
- Microsoft Security Applied
- Requester Notifications & Tracking
- Easy-to-Use & Fast to Deploy



MOONLIGHT 365 TECHNOLOGIES
A Microsoft Solutions Company

Moonlight 365 HR Dashboard

Your Human Resources Command Center

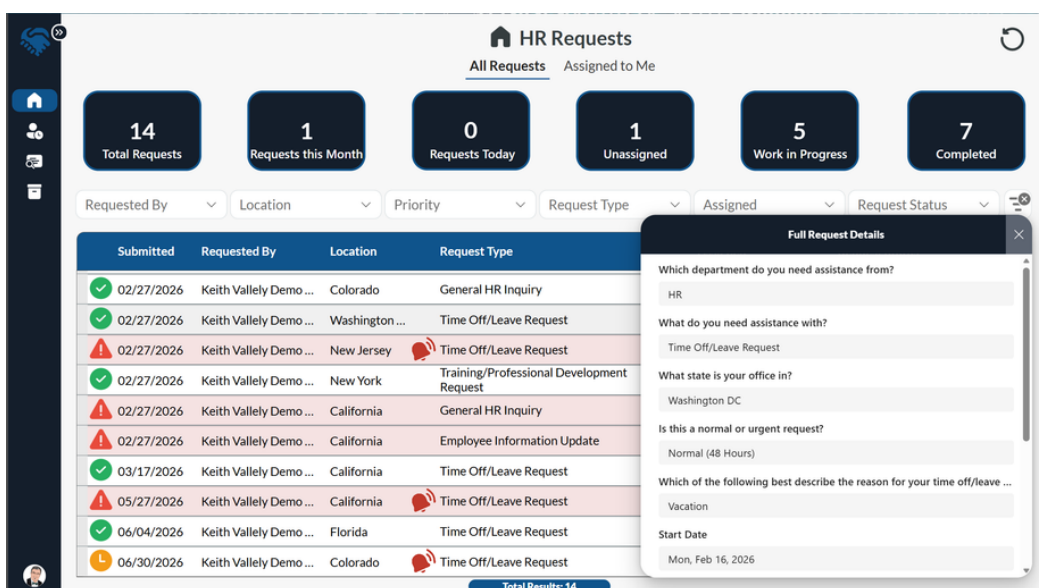
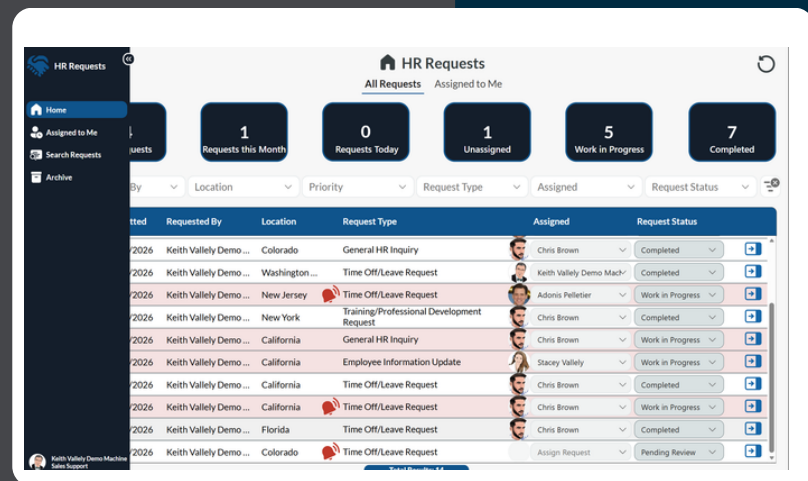
Email Us for More Info



sales@moonlight365.com

A Web Based HR Dashboard for Tracking All the Inbound Requests

No more email requests for the HR Department. Imagine your team is now managing tasks and not emails. Every request that can be articulated through the webpage (see above) comes directly into a dashboard interface (Microsoft Power App) where the task can be reviewed, assigned, tracked, and completed. Each step taken can provide notifications to the requester. The Dashboard also has views so that HR Professionals can focus on their own tasks, while HR Managers can see every task (and even assign them). Each task can have a ticket number, and once each task is completed, they are archived for possible review and analysis later.



Secure & Cost Effective

Moonlight 365 HR Dashboard is a Microsoft Power App making deployment fast, secure, and a one time cost. You own the code when the system is built, no recurring charges.

Security isn't an add-on; it's inherent. HR Dashboard lives inside your Microsoft 365 tenant, respecting all existing permissions. If certain documents or folders are restricted, The Dashboard enforces those rules automatically, ensuring your organization's data stays protected and only visible to the right people. How many solutions for HR are custom, secure, and cost effective?



MOONLIGHT 365 TECHNOLOGIES

A Microsoft 365 Solutions Company

Moonlight 365 Technologies, Inc. was founded to restore trust in technology consulting. We stand apart by delivering genuine solutions tailored to your needs - without hidden agendas or profit-driven recommendations.

For too long, consultancy has been synonymous with pushing billable hours or covertly favoring vendors that maximize margins. At Moonlight 365 Technologies, we're transforming that narrative.

By focusing exclusively on Microsoft 365 - the platform that many businesses, law firms, and corporate legal departments already rely on - we provide targeted, customer centric solutions that are built with Microsoft Technologies.

No More Software Subscriptions

You already subscribe to Microsoft 365. With Moonlight 365 and our Power App development, Power Automation development, or VBA development, you can have the tailored solution you need for a one-time cost-effective fee.

Built on Microsoft Technology

The solutions we provide are myriad, including Word Templates, SharePoint Design, Configuration and Deployment, Intranets, Power BI, Power Apps, Power Automation, Microsoft Forms, Teams, Planner and Copilot.

Customized by Industry or Vertical

Solutions are customized to meet your business requirements, based on your industry or vertical processes. Harness the power of organization-specific solutions tailored to your business.